

Wasatch Front Regional Council
Active Transportation Planner (Filled as a Planner I/II)
Job Description and Announcement

The Wasatch Front Regional Council (WFRC) – the Metropolitan Planning Organization (MPO) and Association of Governments (AOG) for the area of Salt Lake, Davis, Weber, Morgan, Tooele and southern Box Elder counties in Utah – is seeking a full-time Active Transportation Planner.

Description:

The Active Transportation Planner will be an integral part of the WFRC Long Range Planning Group, just as active transportation – non-motorized bicycle and pedestrian transportation – has become an integral part of our region’s transportation plans. Under supervision, this position will have the primary responsibility for short-term and long-range planning, development, coordination and assisting in the implementation of active transportation projects. The Active Transportation Planner will strengthen partnerships with local jurisdictions, regional partners, community-based organizations and the private sector to promote growing interest and investment in active transportation. The position will also perform a variety of professional and technical duties as needed to assist in the development and maintenance of long-range regional transportation plans and programs.

Functions and Duties include, but are not limited to:

1. Develop partnerships with local and state government, transit agencies, community-based organizations, stakeholders, and the private sector to identify, fund and implement active transportation projects that maximize the region's investment.
2. Work with local jurisdictions and regional partners to develop bicycle and pedestrian plans and improvements in coordination with the Regional Transportation Plan, Utah’s Collaborative Active Transportation Study (UCATS), and other applicable studies, plans, policies and guidelines (e.g., NACTO, MUTCD, and AASHTO).
3. Facilitate coordination of local, county, regional and state active transportation plans.
4. Promote uniformity in active transportation planning, methodology and GIS schema.
5. Serve as expert resource for active transportation planning and project development, including:
 - Developing and presenting bicycle and pedestrian planning and project development topics at meetings and conferences;
 - Serving on local county and municipality bicycle and pedestrian committees;
 - Working with counties and municipalities on planning and developing bicycle and pedestrian infrastructure and programs at the local and regional level (e.g., Road Respect, regional Bike Share etc.);
 - Providing technical assistance to local communities seeking help on issues related to active transportation projects, and responding to questions regarding bicycle and pedestrian infrastructure;

- Review and provide comments to local and regional plans and projects on bicycle and pedestrian access, bike safety and customer experience.
6. Identify data needs and coordinate data collection as it applies to the Regional Bicycle and Pedestrian Program. Analyze reports, studies and related information and make recommendations for improving the accessibility and safety of bicycle and pedestrian facilities.
 7. Assist local communities in successful completion of bicycle friendly community, business and university status.
 8. Attend public meetings and open houses.
 9. Participate on internal teams relating to the Regional Transportation Plan, Transportation Improvement Program, Transportation Alternatives Program and others.
 10. Attend/ manage user group/ project coordination meetings and participate in event planning and coordination (e.g., AT/Health Summit, Bike Summit and Mobile Active Transportation Tours).
 11. Other duties as assigned.

Qualification Requirements:

1. Graduation from an accredited college or university with a Bachelor's Degree in urban planning, engineering, geography, public or business administration or related field. Master's, equivalent experience or enrollment in Master's degree program preferred.
2. Two to three+ (2-3+) years of increasingly responsible professional experience in transportation planning, urban design or related field. Personal computer software experience with (MS Office Suite) word processing, project management and spreadsheet application required. Mapping and GIS application experience desired.
3. An equivalent combination of education and experience.

To apply:

Those interested in this position should submit a letter of interest briefly outlining their experience and qualifications (1-2 pages) and a resume to Ned Hacker, Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah, 84116 by Wednesday, **April 15, 2015**. Alternatively, the letter and resume can be sent by email to nhacker@wfrc.org. For further information, contact Ned Hacker at the addresses above or at (801) 363-4230 x 1120. For general information, please visit our website at www.wfrc.org.

The Wasatch Front Regional Council is an Equal Opportunity Employer.