Position Information

Job title: BYU Physical Facilities - Civil Engineering Intern
Number of openings: 1
Work days/times: 5/variable
Hours per week: 20
Hourly wage: $11.50
Start dates: ASAP
Supervisor: Nathan Diehl

Description:
Provide civil engineering and surveying support for the BYU Physical Facilities Engineering and Planning Department. Assist University Civil Engineers with maintaining BYU campus maps, survey campus utilities and site features, design, draft and provide support for civil engineering projects, plans and contract documents as needed. Work 20 hour/week during fall/winter semesters and 40 hour/week during spring/summer terms.

Qualifications:
Current BYU Civil Engineering Student
Proficient with AutoCAD/AutoCAD Civil 3D and Microsoft Excel.
Completed or concurrently enrolled in CEEN 112 and CEEN 113 or equivalent.
Driver’s License – You will be required to drive a University vehicle.
Must be able to work in 3-4 hour blocks, either in the mornings or afternoons during fall & winter semesters. Preferred 2 year commitment.

Application Instructions:
• Cover Letter – Introduce yourself, interest in position, etc. and answer the following questions:
  1. Do you have a relative that works for BYU Physical Facilities? If yes, explain who they are and where they work? (This information is to help us comply with BYU’s Nepotism Policy.)
  2. What are your educational/academic goals?
  3. What are your future career plans?
• Resume – Address your experience and qualifications (include items from above).
• E-mail cover letter and resume in pdf format to the contact information below.

A selection committee will review all qualified resumes. It is anticipated that the committee will interview 6-8 applicants for the open positions. All applicants will be notified of their status at the end of the process.

Contact Information:
Name: Nathan Diehl
Address: 252 BRWB
E-mail: nathan.diehl@byu.edu

Posting Information:
Location: On-campus
Position type: Intern
Date posted: 4/27/2015
Expiration date: 5/10/2015