CITY OF SARATOGA SPRINGS
ENGINEER II (EIT)
Full-Time

The City of Saratoga Springs currently has an opening for an Engineer II (EIT) position. Duties include being able to apply professional civil engineering knowledge and skills to a variety of engineering projects within the City. Persons hired will be required to maintain a communication link between the City Engineer, Assistant Public Works Director, Developers, Planning Department and Residents.

ESSENTIAL JOB FUNCTIONS*:

• Analyze and interpret complex engineering construction and planning documents for compliance with City requirements including review of engineering plans and technical reports for private development projects.
• Review of final plats, preliminary plats and site plans.
• Provide information and assistance to the public regarding City standards and policies.
• Conduct field/site visits as needed including site inspections to identify potential construction/design constraints.
• Coordinate projects with staff, developers, consultants, and outside agencies by attending meetings, explaining the City’s position to developers, evaluating other party’s needs and preparing written or verbal presentations.

JOB QUALIFICATIONS:

• Applicants must have successfully graduated from an accredited college or university with a Bachelor’s degree in Civil engineering
• Must have passed the fundamentals of engineering exam (EIT Certification).
• Applicants should also have a working knowledge of AutoCAD
• Have a demonstrated ability to read and interpret engineering construction drawings, surveys, plats, engineering studies and technical reports, design manuals, codes, and regulations.

SALARY RANGE: $18.00 - $19.28 hourly. This is an FLSA exempt position.

BENEFITS:

The City offers a competitive benefits package including health, dental, life and long term disability insurance. The City participates in the Utah Public Retirement System (pension). In addition, the City does not participate in Social Security so no Social Security taxes are deducted from your paycheck. In lieu of the City’s Social Security contributions, the City contributes 6.2% of salary into a 401(k)
retirement plan. Other benefits include 120 hours of paid time off (PTO), 40 hours of short-term medical, 10 holidays, and a 4/10 work week (Monday-Thursday 7 am-6 pm).

APPLICATION PROCESS:

To apply, please submit a City application form, Cover Letter, Resume and contact information for five professional references by mail to the City of Saratoga Springs, Human Resources, 1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah, 84045, or by email to hneibaur@saratogaspringscity.com or by fax at (801) 766-9794. Applications forms may be obtained on-line at www.saratogaspringscity.com.

CLOSING DATE:

Open until filled. A first review of applications will be done on February 10, 2015. Send questions to Holly Neibaur at hneibaur@saratogaspringscity.com.

* Note: This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.